



# TIGER PAWS ALLOCATION REQUEST

September requests are due October 14, 2009

February requests are due February 3, 2010

April requests are due April 14, 2010

Organization: \_\_\_\_\_

Group contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Amount of Request: \$ \_\_\_\_\_

The allocation will be used for purchasing (give details): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What are your organization fees per student \$ \_\_\_\_\_

What fundraising is done? \_\_\_\_\_

How many students will benefit from this purchase? \_\_\_\_\_

Has PAWS made an allocation to your organization in the last two years? If so, when, for what purpose, and for what amount? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If Tiger PAWS cannot fund the total cost of your request how would you pay the remainder? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Committee Use: 1<sup>st</sup> approval \_\_\_\_\_ (WWS Asst. Principal) \_\_\_/\_\_\_/\_\_\_

2<sup>nd</sup> approval \_\_\_\_\_ (WWS Principal) \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ Allocation Approved

\_\_\_\_\_ Allocation Denied

### PROCEDURE

1. Submit Allocation Request Form to respective WWS Asst. Principal (Fine Arts or Activities - Phil Britton; Athletics – Mike Healy; Academic – Cathy Bethia) for review. **Documentation including product/uniforms specifications and cost estimate must be attached to this request or it will not be considered.**
2. If approved in the first step, this application (request) will be forwarded to the principal for similar review.
3. Subsequent to the Principal's review and approval, this application (request) will then be forwarded and reviewed by the Tiger PAWS Allocation Committee.
4. At the Tiger PAWS meeting following the allocation deadline, the request will be approved or declined and you will receive notice of PAWS' decision.
5. All allocations must submitted for payment to the PAWS treasurer no later than **June 25, 2010.**

*If you have questions, please contact Tiger PAWS co-presidents Pam Marines or Beth Seibert at [president@tigerpaws.org](mailto:president@tigerpaws.org).*